

SHEFFIELD CITY SCHOOLS

Medication Protocol

Sheffield City Schools nursing staff and trained unlicensed medical assistants will assist students who require medication during the school day and extracurricular activities. Medication delivery will follow guidelines as set forth by the Alabama Board of Nursing (ABN) and the Alabama State Board of Education (ALSDE).

All medications – prescription or over the counter – will require a completed Parent/Prescriber Parent Authorization form from a licensed medical provider. Parents, guardians or the parent/guardian designee aged 18 years old or above are required to deliver all medications to the school nurse or unlicensed medical assistant in the student specific prescription bottle or in an original, unopened over the counter medication bottle. **Only** a 30-day supply of any medication will be accepted by the school nurse or unlicensed medication assistant.

Requirements for medication delivery

Signed Prescriber/Parent Authorization form for medication delivery from a licensed medical provider must include:

- Name of student
- Name of the medication with dosage and route
- Frequency and time of delivery
- Date of the order to begin and discontinue medication
- Any known drug allergies or reactions to medications
- Treatment plan in the advent of an adverse reaction
- Parents are required to notify the school nurse in the event of medication change or discontinuation

Self-medication and/or self-carry of medication by a student must be ordered by a licensed medical provider. No controlled substances may be self-medicated or self-carried by any student. The RN school nurse will evaluate the student's abilities to self-medicate and/or self-carry and complete the required documentation with the parent, guardian, and student. In the event the student violates the medication protocol for self-medication and/or self-carry, the parent or guardian will be notified, and these privileges terminated.

Students are not permitted to carry any medication on their person. Unauthorized medication possession is a violation of the Sheffield City School Code of Conduct.

Board approved 7/22/24