

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., July 25, 2022

Presiding: Mrs. Titian Scales, President

Members Present: Mrs. Phyllis Meade, Vice President; Mr. Steve Nix, Mr. Tommy Jones, and Ms. Christy Casiday

Members Absent: No member was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, July 25, 2022, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Mrs. Bridget Tannehill, Secretary to the Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director, and Mr. David McBride, SEA Representative, was present. Others in attendance were: Julie Box, Emily Burkett, Heather Collum, Robin Collum, Maurice Shingleton, Matthew Syesta, Shannon Uptain and Stephanie Wieseman.

The opening prayer was given by Dr. Carlos Nelson.

A motion to adopt the agenda for the July 25, 2022, meeting of the Board was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

The meeting was opened for public comments.

A motion to approve minutes of the June 27, 2022, meeting of the Board was made by Mr. Nix, seconded by Ms. Casiday, and passed by the Board unanimously.

Board members received copies of the monthly financial reports for the month of June 2022.

Superintendent Nelson presented Board members with copies of disbursements for the month of June 2022 and recommended they be approved. The motion to approve the recommendation was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

John Benson “Tommy” Jones’ appointment to the Board was noted and he signed the Certificate of Affirmation of School Board Member.

Mrs. Heather Collum, Mr. Maurice Shingleton, Mr. Matthew Syesta, and Mrs. Stephanie Wieseman presented Board members with updates from each of their schools.

A motion to approve the low bid for the TVA windows project at Threadgill Primary School was made by Mr. Nix, seconded by Ms. Casiday, and passed by the Board unanimously.

A motion to honor the raise given to school resource officers by the City of Sheffield and make it retroactive to January 1, 2022 was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve revision of the 2022-2023 12-month calendar to observe Juneteenth Day, June 19, 2023, as a Federal holiday was made by Mrs. Meade, seconded by Mr. Jones, and passed by the Board unanimously.

A motion to approve the 2022-2023 Code of Conduct was made by Mrs. Meade, seconded by Mr. Jones, and passed by the Board unanimously.

A motion to declare old textbooks at Sheffield Jr. High School as surplus was by made by Ms. Casiday, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to approve meal prices for the 2022-2023 school year was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion for approval of award of Child Nutrition bids: (with Quad-system Purchasing Cooperative Group – letters of contract and extension for period of August 2022 through July 2023) includes approval to accept bid from OK Produce for the Produce Products and Services Bid with the option to extend the contract for up to four (4) additional years AND approval to extend existing contract(s) with Auto Chlor, Purity Dairies, Flowers Bakery, and Osborn Brothers was made by Mr. Jones, seconded by Ms. Casiday, and passed by the Board unanimously.

A motion to authorize the Superintendent to make applications and amendments to such applications for Fiscal Year 2023 Federal Funds under the provisions of the following was made by Ms. Casiday, seconded by Mr. Nix, and passed by the Board unanimously.

- a. Improving America's Schools Act (P.L. 103-382) - Title I, Part A; Title II, Part B; Title II, Part D; Title IV, Part A; and Title VI, Part C
- b. Individuals with Disabilities Education Act (IDEA), Part B, CFDA 84.173A, EHA, P.L. 99-457 as amended by P.L. 101-476, and Preschool Grant for Children With Disabilities, Ages 3-5
- c. Impact Aid (Section 8002 of the Elementary and Secondary Education Act of 1965, as amended), and
- d. Any other Acts that may have been enacted during FY2020

A motion to authorize the Superintendent to make applications and amendments to such applications for any technology funds made available during 2022-2023 through the following was made by Mr. Jones, seconded by Mrs. Casiday, and passed by the Board unanimously.

- a. Technology Program Title II, Part D Competitive

A motion to authorize the Superintendent to negotiate and enter into contracts for professional services that do not, by law, require sealed bids or preapproval by the Board for the 2022-2023 school year was made by Ms. Casiday, seconded by Mr. Jones, and passed by the Board unanimously.

A motion to approve revision to the career coach job description was made by Ms. Casiday, seconded by Mr. Jones, and passed by the Board unanimously.

A motion to approve three additional TEAMS teachers who satisfy eligibility requirements was made by Ms. Casiday, seconded by Mr. Jones, and passed by the Board unanimously.

A motion to approve athletic supplements for the 2022-2023 school year was made by Ms. Casiday, seconded by Mr. Jones, and passed by the Board unanimously.

Superintendent Nelson presented the following personnel recommendations.

RESIGNATIONS

Certified/Professional Staff:

1. Jody Jackson, speech-language pathologist teacher, Systemwide, (1.00) (9.5 months/188 days), **resignation** effective December 16, 2022, with **retirement** effective December 31, 2022. {Letter of resignation dated and received in Central Office on July 20, 2022}
2. Marissa Kiddy, guidance counselor, Sheffield Jr. High School, (1.00) (12 months/236 days), **resignation** effective July 28, 2022. {Letter of resignation dated and received in the Central Office on July 25, 2022}
3. Lathan Strong, grade 6 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective July 20, 2022. {Letter of resignation dated and received in Central Office on July 20, 2022}
4. Amy H. Uptain, grade 4 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective July 13, 2022. {Letter of resignation dated and received in Central Office on July 14, 2022}
5. Andrea Young, grade 4 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), **resignation** effective July 25, 2022. {Letter of resignation dated and received in Central Office on July 25, 2022}

Classified/Support Staff:

1. Rick Banks, CNP cafeteria worker, (1.00) (9.5 months/186 days/4.0 hours per day), **resignation** effective August 31, 2022. {Letter of resignation dated and received in Central Office on July 18, 2022.}
2. Amanda Carter, CNP cafeteria worker, (1.00) (9.5 months/186 days/5.5 hours), **resignation** effective July 14, 2022. {Letter of resignation dated and received in Central Office on July 19, 2022.}

The motion to approve the above resignation recommendations was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

TRANSFER

Certified/Professional Staff:

1. Melanie Culp, **FROM** guidance counselor, Willson Elementary School, **TO** guidance counselor, Sheffield Jr. High (1.00) (10.5 months), Sheffield Jr. High, effective August 1, 2022, for the 2022-2023 school year.
2. Jessica Underwood, **FROM** technology elementary/primary teacher, Threadgill Primary School/Willson Elementary School, **TO** grade 4 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), effective August 1, 2022, for the 2022-2023 school year.

Classified/Support Staff:

1. Lisa Duster, **FROM** custodian, sytemewide {Willson Elementary School}, **TO** custodian, systemwide {Sheffield Jr. High School} (1.00), (12 months/236 days/40 hours per week), effective July 28, 2022, for the 2022-2023 school year.
2. Michael Pride, **FROM** custodian, systemwide {Sheffield Jr. High School}, **TO** custodian, systemwide {Willson Elementary School} (1.00), (12 months/236 days/40 hours per week), effective July 28, 2022, for the 2022-2023 school year.

The motion to approve the above transfer recommendations was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

EMPLOYMENT

Certified/Professional Staff:

1. Emily Burkett, technology elementary/primary teacher, (1.00) (9.5 months/187 days), Threadgill Primary School/Willson Elementary School, effective August 1, 2022, for the 2022-2023 school year.
2. Wendy Cabler, grade 6 teacher, (1.00) (9.5 months/187 days), Willson Elementary School, effective August 1, 2022, for the 2022-2023 school year. [Tenure gained upon acceptance of recommendation.]
3. Emily Cisco, grade 4 teacher, (1.00) (9.5 months/187 days), Willson Elementary School, effective August 1, 2022, for the 2022-2023 school year. [**Employment is contingent upon issuance of Professional Educator Certificate from the Alabama State Department of Education.**]
4. Julie Flippo, guidance counselor, (1.00) (10 months), Willson Elementary School, effective August 1, 2022, for the 2022-2023 school year.

Classified/Support Staff:

1. Stacey Lynn Bottoms, CNP cafeteria worker, (1.00) (9.5 months/186 days/5.5 hours/day), Systemwide {LE Willson Elementary}, effective August 1, 2022, for the 2022-2023 school year.
2. Nicholas Z. Flannagin, CNP cafeteria worker, (1.00) (9.5 months/186 days/4 hours/day), Systemwide {Sheffield High School}, effective August 1, 2022, for the 2022-2023 school year.
3. Whitney Thompson Price, CNP cafeteria worker, (1.00) (9.5 months/186 days/5.5 hours/day), Systemwide {LE Willson Elementary}, effective August 1, 2022, for the 2022-2023 school year.

The motion to approve the above employment recommendations was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

OTHER

Certified/Professional Staff:

1. Hannah Smith, grade 4 teacher, (1.00) (9.5 months/187 days), Willson Elementry, requests Family Medical Leave Act (FMLA) from August 1, 2022, to October 25, 2022. {FMLA request form received in the Central Office on July 14, 2022}. [Approval and duration based on receipt of signed documentation from doctor]

The motion to approve the above recommendation was made by Ms. Casiday, seconded by Mrs. Meade, and passed by the Board unanimously.

Superintendent items that were discussed are as follows:

- a. Budget hearing dates: Aug. 19 at 2:00 pm presentation at C.O. & Aug. 22 -Bd. Mtg. at 5:30 p.m.
- b. Simbli
- c. Whole Board Training
- d. Fall District 8 Meeting
- e. Covid Protocols
- f. District Inservice
- g. August Board meeting to be held August 22, 2021
- h. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mr. Steve Nix, seconded by Ms. Christy Casiday, and passed by the Board unanimously.

Mrs. Titian Scales, President

Dr. Carlos Nelson, Superintendent