

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., October 25, 2021

Presiding: Mrs. Christy Casiday, President

Members Present: Mrs. Phyllis Meade, Mr. Steve Nix, and Mrs. Polly Ruggles

Members Absent: Mrs. Titian Scales, Vice President, was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, October 25, 2021, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. Others in attendance were: Julie Box, Ethel Byrd, Ricky Canup, Robin Collum, Dr Carlos Nelson, Penny Sims, Mayor Steve Stanley, Greg Tomason, and Shannon Uptain.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements was given.

A motion to adopt the agenda for the October 25, 2021, meeting of the Board was made by Mrs. Ruggles, seconded by Mr. Nix, and passed by the Board unanimously.

The meeting was open for public comments.

A motion to approve minutes of the September 27, 2021 regular meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve a revision to the extracurricular supplement schedule – conditioning coach supplement was made by Mrs. Meade, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve award of Child Nutrition bids: (with Quad-system Purchasing Cooperative Group – letters of contract extension for period of August 2021 through July 2022). The contracted items include: {bread, milk and milk products, ice cream and ice cream products, produce products and services, chemical products and services, beverage & juice products/services, and supplemental grocery contract} was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve the low bid for tractor/loader/backhoe (as unit) was made by Mrs. Meade, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve a Willson Trust Fund Agreement was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A presentation was given by Penny Sims – Behavioral Specialist.

Superintendent Davis presented the following personnel recommendations.

RESIGNATIONS

Classified/Support Staff:

1. Brandi R. Jones, CNP worker, SJHS/SHS Cafeteria, **resignation** effective October 15, 2021, for the 2021-2022 school year. [letter of resignation dated and received in the Central Office on October 22, 2021]
2. Stefanie D. Kilpatrick, CNP worker, SJHS/SHS Cafeteria, **resignation** effective October 15, 2021, for the 2021-2022 school year. [letter of resignation dated and received in the Central Office on October 22, 2021]
3. Joshua T. Smith, CNP worker, SJHS/SHS Cafeteria, **resignation** effective October 18, 2021, for the 2021-2022 school year. [letter of resignation dated and received in the Central Office on October 4, 2021]

The motion to approve the three above recommendations was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

EMPLOYMENT

Classified/Support Staff:

1. Michelle L. Letson, CNP worker, (1.00) (9.5 months/186 days/5.5 hours/day), Systemwide, {SJHS/SHS Cafeteria}, effective October 26, 2021, for the 2021-2022 school year.

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. AASB Convention & Delegate Assembly registration for – December 2-4, 2021, Birmingham, AL
- b. November Board meeting to be held November 29, 2021
- c. Educational Tours
- d. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

Christy Casiday, President

Dr. Keith Davis, Superintendent