

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., February 25, 2019

Presiding: Mrs. Phyllis Meade, President

Members Present: Mrs. Christy Casiday, Mr. David Myrick, and Mrs. Polly Ruggles

Members Absent: Mr. Frederick (Fred) Mason, Vice President, was absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, February 25, 2019, in the Administrative Offices at Sheffield City Board of Education, 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Ms. Tracy Moore, AEA UniServ Director was present. Others in attendance were: Steve Stanley and Nancy Woods.

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements – Strategic Planning (SP) – 4.3 was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the February 25, 2019, meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously. – SP-1.2

The meeting was open for public comments. – SP-1.4

A motion to approve minutes of the January 28, 2019, regular meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously. – SP-1.2

Board members received copies of the monthly financial reports for the month of January 2019. – SP-1.2/3.5

Superintendent Davis presented Board members with copies of disbursements for the month of January 2019, and recommended they be approved. The motion to approve the recommendation was made by Mr. Myrick, seconded by Mrs. Ruggles, and passed by the Board unanimously. – SP-3.5/3.6

A motion to approve fifth grade students at Willson Elementary School to travel to Chattanooga, TN on March 19, 2019, for a field trip to the Tennessee Aquarium was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously. – SP-2.1.3/2.1.4/2.1.6

A motion to approve Dr. Keith Davis, Superintendent, to travel: - SP-1.1/1.3


(a) June 14-16, 2019 – Orange Beach, AL – AASB 2019 Summer Conference  
was made by Mr. Myrick, seconded by Mrs. Ruggles, and passed by the Board unanimously.


Superintendent Items that were discussed are as follows:

- a. March Board meeting – March 18<sup>th</sup>? [week of 25<sup>th</sup> is Spring Break]
- b. Alabama Ethics Commission – filing for calendar year 2018 – SP-1.1/1.2
- c. AASBs School System Snapshots (handout)
- d. AASBs 2019 Summer Conference – June 14-16, 2019
- e. Other

It was decided the March Board meeting will be held on Monday, March 18, 2019.

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Ruggles, seconded by Mrs. Casiday, and passed by the Board unanimously.

  
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Phyllis Meade, Board President

  
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Dr. Keith Davis, Superintendent