

MINUTES OF THE MEETING  
of the  
SHEFFIELD CITY BOARD OF EDUCATION  
5:30 p.m., July 22, 2019

Presiding: Mrs. Phyllis Meade – ran the meeting in the absence of the president and vice president

Members Present: Mrs. Christy Casiday and Mrs. Titian Scales

Members Absent: Mr. Frederick (Fred) Mason, President, and Mrs. Polly Ruggles, Vice President, were absent

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, July 22, 2019, in the Board Room at the Sheffield City Board of Education, 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. Others in attendance were: Mrs. Heather Collum, Mr. Matthew Syesta, Mr. Gregory Thomason, Mrs. Stephanie Wieseman, and Mrs. Nancy Woods.

The opening prayer was given by Dr. Keith Davis.

An acclimation was made at the beginning of the Board meeting stating that Phyllis Meade will run the meeting in the absence of the president and vice president.

A review of Sheffield City Schools mission, vision, and belief statements – Strategic Planning (SP) – 4.3 was given by Dr. Keith Davis, superintendent.

A motion to adopt the agenda for the July 22, 2019, meeting of the Board was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously. – SP-1.2

The meeting was open for public comments. – SP-1.4

A motion to approve minutes of the June 20, 2019, regular meeting of the Board was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously. – SP-1.2

Board members received copies of the monthly financial reports for the month of June 2019. – SP-1.2/3.5

Superintendent Davis presented Board members with copies of disbursements for the month of June 2019, and recommended they be approved. The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously. – SP-3.5/3.6

Revisions for approval of Policy No. 6.24 “Harassment, Violence, and Threats of Violence Prohibited” have been tabled until the next Board meeting.

Mrs. Titian Scales has been appointed by the Sheffield City Council to serve as a Board member to Sheffield City Schools for a five year term beginning July 2019 through June 2024.

A motion for approval of award of Child Nutrition bid for bread products (Flowers Baking Company of Birmingham, LLC); bid period August 2019 through July 2020 for the 2019-2020 school year, with options for four (4) additional years for potential contract extensions was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve the 2019-2020 Student Code of Conduct was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

Superintendent Davis presented the following personnel recommendations – SP-2.3/2.5

#### EMPLOYMENT(s)

##### Certified/Professional Staff:

1. Wendy J. Cabler, grade 6 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), effective August 5, 2019, for the 2019-2020 school year.

2. Jessica B. Colglazier, grade K teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 5, 2019, for the 2019-2020 school year.
3. Destinee Mae Fisher, grade 3 teacher, Willson Elementary School, (1.00) (9.5 months/187 days), effective August 5, 2019, for the 2019-2020 school year.
4. Stefani M. Guthrie, grade K teacher, Threadgill Primary School, (1.00) (9.5 months/187 days), effective August 5, 2019, for the 2019-2020 school year.

The motion to approve the four above recommendations was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

#### RESIGNATION(s)

##### Certified/Professional Staff:

1. Megan P. Swaim, grade 3 teacher, Willson Elementary School, **resignation** effective June 11, 2019. {Letter of resignation received in Central Office on July 15, 2019}
2. Ca'Shanna Williams, grade K teacher, Threadgill Primary School, **resignation** effective July 26, 2019. {Letter of resignation dated July 12, 2019, and received in Central Office on July 15, 2019}

The motion to approve the two above recommendations was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

##### Classified/Support Staff:

1. Anna Marie Wallace, CNP cafeteria worker, Systemwide, (SHS/SJHS) cafeteria, **resignation** effective July 31, 2019, for the 2019-2020 school year. [letter of resignation dated and received in the Central Office July 17, 2019]

The motion to approve the recommendation was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously

#### **NO BOARD ACTION TAKEN – REASSIGNMENT**

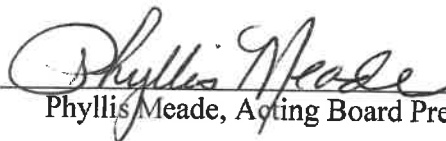
##### Certified/Professional Staff:

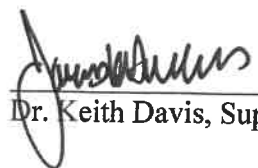
1. Faith Tuck, **from** PreK lead teacher **TO** grade K teacher at Threadgill Primary School

Superintendent Items that were discussed are as follows:

- a. Back-to-school district in-service, Friday, August 5, 2019, breakfast beginning at 7:15 a.m. in the LEW cafeteria
- b. Budget hearing dates: August 23 noon presentation at C.O. & August 26 Bd. mtg. at 5:30 p.m.
- c. AASB's Certificate of Affirmation – has been signed by new Board member Titian Scales
- d. Handouts for 2019-2020 required training for Board members
- e. Other – pictures of staff / T-shirts

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Casiday, seconded by Mrs. Scales, and passed by the Board unanimously.

  
Phyllis Meade, Acting Board President

  
Dr. Keith Davis, Superintendent