

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
12:00 Noon, October 7, 2019 – Special Called – Personnel

Presiding: Mr. Fred Mason, President

Members Present: Mrs. Polly T. Ruggles, Vice President, Mrs. Phyllis Meade, and Mrs. Titian Scales

Members Absent: No member was absent

The Board of Education of the City of Sheffield met at 12:00 noon, Monday, October 7, 2019, in the Board Room of the Sheffield City Board of Education at 300 West Sixth Street, Sheffield. Dr. Keith Davis, superintendent, kept the minutes. Those in attendance were: Heather Collum, Eteth Michael, Dr. Carlos Nelson, and Nancy Woods.

The opening prayer was given by Dr. Keith Davis.

A motion to **AMEND** and adopt the agenda for the October 7, 2019, special called meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously. [*The amendment to the agenda is to include approval of travel to San Jose, CA*]

The meeting was open for public comments.

Superintendent Davis presented the following personnel recommendation.

EMPLOYMENT

Classified/Support Staff:

1. Lisa L. Hovater, School Secretary, Willson Elementary School, (1.00) (10.5 months) (207 days), **employment** effective October 8, 2019, for the 2019-2020 school year.

The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

A motion to approve overnight travel to Huntsville, Alabama Space & Rocket Center for Space Camp on March 11-13, 2020, 4th grade students, course of study: Science” was made by Mrs. Meade, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve out of state travel to Atlanta, Georgia for grades 9-12 Biology and Health Science students on November 19, 2019, [*commercial carrier “Starship Coach”*] was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously.

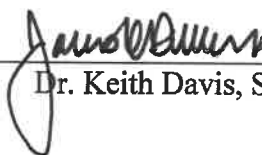
A motion to approve out of state travel to San Jose, California for a Samsung software developers conference for teacher, Gina McCarley, and student, McKenzie Wilson on October 28-30, 2019, [*Samsung to pay expenses*] was made by Mrs. Ruggles, seconded by Mrs. Meade, and passed by the Board unanimously. [**AMENDED** agenda to add this travel for approval]

A discussion was conducted to determine a date for the District Planning meeting. The date was set for November 5, 2019, from 12:00 noon until 3:00 p.m.

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.



Fred Mason, President



Dr. Keith Davis, Superintendent