

MINUTES OF THE MEETING
of the
SHEFFIELD CITY BOARD OF EDUCATION
5:30 p.m., January 24, 2022

Presiding: Mrs. Christy Casiday, President

Members Present: Mrs. Titian Scales, Vice President, Mrs. Phyllis Meade, Mr. Steve Nix, and Mrs. Polly Ruggles

Members Absent: No member was absent.

The Board of Education of the City of Sheffield met at 5:30 p.m., Monday, January 24, 2022, in the Annex at the Sheffield City Board of Education 300 West Sixth Street, Sheffield. Dr. Keith Davis, Superintendent, kept the minutes. A timesheet was provided for others in attendance. [See Attached]

The opening prayer was given by Dr. Keith Davis.

A review of Sheffield City Schools mission, vision, and belief statements

A motion to adopt the agenda for the January 24, 2022, meeting of the Board was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

The meeting was open for public comments.

School Board member were recognized for School Board member appreciation month

Recognitions were made for Teacher of the Year (TOY) – one teacher from each of the four schools and one district-wide teacher.

A motion to approve minutes of the November 29, 2021, regular meeting, and the January 11, 2022, special called meeting of the Board was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

Board members received copies of the monthly financial reports for the months of November and December 2021.

Superintendent Davis presented Board members with copies of disbursements for the months of November and December 2021 and recommended they be approved. The motion to approve the recommendation was made by Mrs. Ruggles, seconded by Mrs. Scales, and passed by the Board unanimously.

A motion to approve Policy No. 4.2.2 “Metal Detector Search” was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board unanimously.

A motion to approve the 2022-2023 school calendar was made by Mrs. Ruggles, seconded by Mr. Nix, and passed by the Board unanimously.

A motion to approve **out-of-state travel** to the East Ridge Tyner Academy in Chattanooga, TN, March 21 through March 25, 2022, for baseball games was made by Mrs. Scales, seconded by Mrs. Ruggles, and passed by the Board with Mrs. Phyllis Meade opposing.

A motion to approve **out-of-country travel** to Galapagos' Islands NO SPECIFIC DATES provided for 2022 four students in grades 10-12 science with teacher Morgan Murray; travel will be through EF Tours Affiliated and Delta Airlines will be the commercial carrier was **TABLED**.

A discussion was held on the budget for Sheffield High School renovations.

A report was given of the current softball expenditures.

Superintendent Davis presented the following personnel recommendation.

RESIGNATION

Classified/Support Staff:

1. Eteth Michael, secretary to the superintendent at the Central Office, **resignation** effective March 31, 2022, with **retirement** effective April 1, 2022. [letter of resignation dated and received in the Central Office on January 12, 2022]

The motion to approve the recommendation was made by Mrs. Meade, seconded by Mrs. Ruggles, and passed by the Board unanimously.

Superintendent Items that were discussed are as follows:

- a. February Board meeting is February 28, 2022
- b. AASB handout – School System Snapshot: 2022
- c. Other

There being no further business to come before the Board, a motion for adjournment of the meeting was made by Mrs. Scales, seconded by Mrs. Meade, and passed by the Board unanimously.

Christy Casiday, President

Dr. Keith Davis, Superintendent